Thursday Dec. 11th
800 PM

1969

TOWN OF WAYLAND

REPORT

OF THE

FINANCE COMMITTEE

INCLUDING

WARRANT ARTICLES

FOR ANNUAL TOWN REPORT

1969

With Finance Committee's

RECOMMENDATIONS AND BUDGET

CAGE

BALLOT REFERENDUM QUESTION

FINANCE COMMITTEE RECOMMENDATION

The statute which this referendum question would have the effect of accepting is confused and unclear as to its meaning. Its acceptance would almost inevitably result in substantial additional expense for the Town, and confusion in relation to collective bargaining with employees in various Town departments. The Town's fringe benefit group insurance plan for its employees is already a generous one.

The Finance Committee, therefore, recommends a "NO" vote on the ballot.

WARRANT FOR ANNUAL TOWN MEETING

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

To any of the Constables of the Town of Wayland, in said County:

GREETINGS:

In the name of the Commonwealth you are required to notify and warn the inhabitants of said Town qualified to vote in Town election to meet at their respective polling places, Precinct 1 in the Junior High School Gymnasium, Precinct 2 in the Cochituate Grammar School on

MONDAY, MARCH 3, 1969

at 7:00 o'clock in the forenoon, there and then to bring in their ballots for a Moderator and one member of the Board of Health, each for one year;

One member of the School Committee, one member of the Planning Board and one commissioner of Park and Recreation each for two years;

One Selectman, a Treasurer (Collector), two members of the School Committee, one Assessor, one Road Commissioner, one Water Commissioner, two Trustees of the Public Library, one member of the Board of Health, one Commissioner of Park and Recreation and One Commissioner of Trust Funds, each for three years;

Two members of the Planning Board for five years;

Answer "Yes" or "No" on the following Referendum Question:

Shall the Town, in addition to the payment of fifty per cent of a premium for contributory group life and health insurance for employees in the service of the Town and their dependents, pay a subsidiary or additional rate?

All the foregoing to be voted on the official ballot. The polls will be open at 7:00 o'clock in the forenoon and will remain open continuously until 8:00 o'clock in the afternoon, when they shall be closed.

And you are required to notify and warn the inhabitants of said Town qualified to vote in Town affairs to meet at the Senior High School Field House on

WEDNESDAY, MARCH 5, 1969

at 7:45 P. M., then and there to act on the following articles:

Article 1. To hear the reports of the Town Officers, Agents and Committees and act thereon.

Article 2. To choose all necessary Town officers, agents and committees not elected by the official ballot.

Article 3. To see whether the Town will vote to amend the Wage and Salary Classification Plan previously adopted by the Town by making the following deletions, additions, or modifications; and by establishing effective dates for such amendments:

(a) Amend Article II, Section 1 — Schedule A in the following respects:

(1) **By deleting:**

"Intermittent Patrolman (Part-time) and "Traffic)" following "Special Patrolman," the asterisk following "Fire Fighter" and the following two footnotes: Miscl"

"Plus $300 per annum additional compensation when appointed and serving as Fire Department Clerk"

"Plus $500 per annum additional compensation when appointed and serving as Fire Department Electrician or Mechanic."

(2) **By Adding:**

"Deputy Police Chief	P-4
Deputy Fire Chief (Acting)	F-5
Disposal Area Operator	W-7
Fire Fighter-Clerk	F-2
Fire Fighter Electrician	F-3
Fire Fighter-Mechanic	F-3
Gardener	W-5
Senior Accounts Clerk	S-7"

(3) By changing the designated compensation grades for the following position classifications as indicated below:

Position and Classification	From	TO
Administrative Assistant	S-16	S-17
Fire Captain	F-2	F-4
Fire Chief	F-3	F-6
Librarian	S-18	S-19
Police Chief	P-4	P-5
Public Health Nurse No. 1	S-15	S-16
Public Health Nurse No. 2	S-17	S-18
Public Health Nursing Supervisor	S-19	S-20
Recreation, Park and Cemetery Superintendent	S-21	S-22
Registered Professional Nurse	S-13	S-14
Town Surveyor	S-21	S-22

(b) Amend Article II, SCHEDULE B

By deleting the entire schedule presently shown, and substituting the following new schedule:

SCHEDULE B

GENERAL ANNUAL SALARY SCHEDULE

(Annual rates controlling; weekly rates are computed by dividing annual rates by 52)

Compensation Grade		Minimum	1 Year After	2 Years After	3 Years After
S-1	W	$ 79.50	$ 82.80	$ 86.15	$ 89.50
	A	4,135	4,305	4,480	4,655
S-2	W	82.80	86.15	89.50	93.15
	A	4,305	4,480	4,655	4,845
S-3	W	86.15	89.50	93.15	96.85
	A	4,480	4,655	4,845	5,035
S-4	W	89.50	93.15	96.85	100.75
	A	4,655	4,845	5,035	5,240
S-5	W	93.15	96.85	100.75	104.70
	A	4,845	5,035	5,240	5,445
S-6	W	96.85	100.75	104.70	108.95
	A	5,035	5,240	5,445	5,665
S-7	W	100.75	104.70	108.95	113.25
	A	5,240	5,445	5,665	5,890
S-8	W	$ 104.70	$ 108.95	$ 113.25	$ 117.70
	A	5,445	5,665	5,890	6,120
S-9	W	108.95	113.25	117.70	122.60
	A	5,665	5,890	6,120	6,375
S-10	W	113.25	117.70	122.60	127.40
	A	5,890	6,120	6,375	6,625
S-11	W	117.70	122.60	127.40	132.50
	A	6,120	6,375	6,625	6,890
S-12	W	122.60	127.40	132.50	137.70
	A	6,375	6,625	6,890	7,160
S-13	W	127.40	132.50	137.70	143.25
	A	6,625	6,890	7,160	7,450
S-14	W	132.50	137.70	143.25	149.00
	A	6,890	7,160	7,450	7,750
S-15	W	137.70	143.25	149.00	155.00
	A	7,160	7,450	7,750	8,060
S-16	W	143.25	149.00	155.00	161.15
	A	7,450	7,750	8,060	8,380
S-17	W	149.00	155.00	161.15	169.25
	A	7,750	8,060	8,380	8,800

S-18	W	$ 155.00	$ 161.15	$ 169.25	$ 177.60
	A	8,060	8,380	8,800	9,235
S-19	W	161.15	169.25	177.60	186.45
	A	8,380	8,800	9,235	9,695
S-20	W	169.25	177.60	186.45	195.75
	A	8,800	9,235	9,695	10,180
S-21	W	177.60	186.45	195.75	205.65
	A	9,235	9,695	10,180	10,695
S-22	W	186.45	195.75	205.65	215.95
	A	9,695	10,180	10,695	11,230
S-23	W	195.75	205.65	215.95	226.65
	A	10,180	10,695	11,230	11,785
S-24	W	205.65	215.95	226.65	240.30
	A	10,695	11,230	11,785	12,495
S-25	W	215.95	226.65	240.30	252.30
	A	11,230	11,785	12,495	13,120
S-26	W	266.15	280.20	295.00	310.50
	A	13,840	14,570	15,340	16,145

(c) Amend Article II, SCHEDULE C

By deleting the entire schedule presently shown, and substituting the following new schedule:

SCHEDULE C
POLICE ANNUAL SALARY SCHEDULE

(Annual rates controlling; weekly rates are computed by dividing annual rates by 52)

Compensation Grade		Minimum	1 Year After	2 Years After	3 Years After
P-1	W	$ 143.27	$ 149.04	$ 155.00	$ 161.15
	A	7,450.00	7,750.00	8,060.00	8,380.00
P-2	W	169.23	177.60	186.44	195.76
	A	8,800.00	9,235.00	9,695.00	10,180.00
P-3	W	177.60	186.44	195.76	205.67
	A	9,235.00	9,695.00	10,180.00	10,695.00
P-4	W	195.76	205.67	215.96	226.63
	A	10,180.00	10,695.00	11,230.00	11,785.00
P-5	W	226.63	240.29	252.30	264.90
	A	11,785.00	12,495.00	13,120.00	13,775.00

(d) Amend Article II, SCHEDULE D

By deleting the entire schedule presently shown and substituting the following schedule:

SCHEDULE D
FIRE ANNUAL AND WEEKLY SALARY SCHEDULE

(Annual rates controlling except for Compensation Grade F - 5; weekly rates are computed by dividing annual rates by 52)

Compensation Grade		Minimum	1 Year After	2 Years After	3 Years After
F-1	W	$ 143.27	$ 149.04	$ 155.00	$ 161.15
	A	7,450.00	7,750.00	8,060.00	8,380.00
F-2	W	149.04	155.00	161.15	169.23
	A	7,750.00	8,060.00	8,380.00	8,800.00
F-3	W	161.15	169.23	177.60	186.44
	A	8,380.00	8,800.00	9,235.00	9,695.00
F-4	W	169.23	177.60	186.44	195.76
	A	8,800.00	9,235.00	9,695.00	10,180.00
F-5	W		205.65		
F-6	W	226.63	240.29	252.30	264.90
	A	11,785.00	12,495.00	13,120.00	13,775.00

(e) Amend Article II, SCHEDULE E

By deleting the entire schedule presently shown, and substituting the following new schedule:

SCHEDULE E
HOURLY WAGE SCHEDULE

(Hourly rates controlling; weekly rates are computed by multiplying hourly rates by 40)

		Minimum	1 Year After	2 Years After
W-1	H	$ 2.53	$ 2.64	$ 2.75
	W	101.20	105.60	110.00
W-2	H	2.64	2.75	2.85
	W	105.60	110.00	114.00
W-3	H	2.75	2.85	2.96
	W	110.00	114.00	118.40
W-4	H	2.85	2.96	3.07
	W	114.00	118.40	122.80
W-5	H	2.96	3.07	3.23
	W	118.40	122.80	129.20
W-6	H	3.07	3.23	3.39
	W	122.80	129.20	135.60
W-7	H	3.23	3.39	3.55
	W	129.20	135.60	142.01

W-8	H	3.39	3.55	3.71
	W	135.60	142.00	148.40
W-9	H	3.55	3.71	3.87
	W	142.00	148.40	154.80
W-10	H	3.71	3.87	4.04
	W	148.40	154.80	161.60

(f) Amend Article II, SCHEDULE F

By deleting the entire schedule presently shown, and substituting the following new schedule:

SCHEDULE F
MISCELLANEOUS SALARY AND WAGE SCHEDULE

Class Title	Compensation
Board of Health Inspector (Agent, Part-time)	$3.00 - 3.15 - 3.30 per hour
Call Fire Fighter (Part-time) "Call-in" duty	3.36 per hour
Shift Replacement Day (10 Hours)	29.80 per shift
Night (14 Hours)	41.72 per shift
Fire Fighter-Diver (Part-time)	7.50 per hour
Special Patrolman (Part-time)	3.36 per hour
Laborer (Part-time)	2.36 per hour
Laborer (Probationary)	2.36 per hour
Library Clerk (Part-time)	2.10 - 2.20 - 2.30 per hour
Library Page (Part-time)	1.30 - 1.35 - 1.40 per hour
Nurses' Aide (Part-time)	2.26 - 2.34 - 2.42 - 2.50 per hour 3,164 - 3,276 - 3,388 - 3,500 per year*
Police Matron (Part-time)	2.36 per hour
School Crossing Guard (Part-time)	33.60 per week 7.00 per day
Secretary to Board of Health (Part-time)	2.20 - 2.30 - 2.40 per hour
Wiring Inspector (Part-time)	3,640.00**per year

*Annual rates based on 1400 hours (40 weeks @ 35 hours)

**Based on 1040 hours per annum (52 weeks x 20 hours including vacation leave)

(g) Amend Article III, Sections 2, 4, 5 and 6

By deleting Sections 2, 4, 5 and 6, or any portion thereof, and by inserting in place thereof the following new sections, or any portion thereof:

2. Employees, other than members of the Police and Fire Departments, required to work more than 8 hours in any day or 40 hours in any week shall be compensated for such overtime at a rate based on one and one-half (1½) times their regular hourly rates of pay. Employees whose regular work week is less than 40 hours shall receive straight-time pay up to 40 hours per week and time and one-half for all hours in excess of 40 hours per week. Employees of the Police and Fire Departments shall receive straight-time pay for all overtime worked in excess of the regular work week, with the following exception: Regular Fire Department employees who are called back to work on an emergency basis (defined as any bell or still alarm) shall receive overtime pay at 1.5 times their regular hourly rate.

4. Firefighters when training for or actually performing diving duties shall be paid at the Firefighter-Diver rate.

5. Police officers who are required to appear in court during off duty hours as a witness for the Commonwealth will be compensated at their regular straight-time pay, for four hours or for actual time spent in making such appearance, whichever is greater, including travel and waiting time at court, on approval of the overtime by the Police Chief. Any fees received by a member of the Police Department for court appearance shall be turned in to the Town Treasurer and accounted for by him as a Town receipt.

6. Nothing in this Article shall apply to the head of any department.

(h) Amend Article IV, Section 2
By deleting "not less than 15 consecutive working days."

(i) Amend Article V as follows:

(1) Article V-B, Section 1: Delete April 19

(2) Article V-F: Change designation to V-G

(3) Article V-G: Change designation to V-H

(4) Insert new Article V-F as follows:

"ARTICLE V-F

FAMILY ILLNESS LEAVE

SECTION 1. Absence with pay at the discretion of the administrator and not exceeding three days in any one year may be granted in cases of serious illness of an emergency nature in an employee's immediate family. The term "immediate family" shall mean an employee's spouse, child, father, mother, sister, brother, grandparents, father-in-law or mother-in-law."

or take any action relative to the foregoing amendments.

This article has been inserted in the warrant by the Personnel Board to cover its recommendations with respect to changes in classifications, adjustments in salary and wage levels, suggestions for keeping the plan current, and commitments made through formal collective bargaining with groups representing various town employees.

Following is the report of the Personnel Board with its recommendations.

Each year, the Wage and Salary Classification Plan is reviewed to assure fair and equitable treatment for town employees and appropriate changes or new articles are recommended for approval by the town. Besides those matters specifically affecting the Wage and Salary Classification Plan itself, the Personnel Board makes frequent recommendations to the Selectmen, the Finance Committee, and others concerned with administration of matters indirectly affecting pay and working conditions.

In 1965, the state legislature established that municipal employees may join together for purposes of collective bargaining on matters affecting their pay, benefits and working conditions. Members of the Fire, Police and Highway Departments have each formed their own association under this law. Pursuant to this law, the Selectmen in 1967 appointed the Personnel Board collective bargaining agent for all employees of the town other than those employed by the School Department. Many meetings have been held with each of these groups as with other Town Departments and the results of these discussions have been incorporated into the forgoing article.

In all of its dealings with employee groups, the Personnel Board has again made careful comparisons with many eastern Massachusetts towns having a comparable tax base and population, with adjacent towns, with statewide surveys, and with the practices of business and industry in the area. Meetings have been held with the department heads and commissions of each department, and their needs and recommendations have been considered. Meetings were also held with Selectmen and the Finance Committee, who concur with these changes. The Board believes these adjustments will continue the town's policy of maintaining pay levels that are fair and competitive with other towns and earnestly urges that its motions under this article be approved by the town meeting and that the effective date of such amendments be March 19, 1969. Listed below are more detailed explanations of the changes:

JOB CLASSIFICATIONS AND BASIC PAY LEVELS

New classifications have been established which include Deputy Police Chief, Deputy Fire Chief (acting), Disposal Area Operator, Gardener, and Senior Accounts Clerk.

The Federal Bureau of Labor statistics cost-of-living index will have increased between 4.5 and 5.0% in the year preceding the submission of the Board's recommendations in January. A survey of a number of industrial general increase awards in the Massachusetts area indicates that these vary from 4.5 to 7%. The Board decided, therefore, to recommend a general increase of 5% for all town employees under its jurisdiction with additional individual adjustments to meet competitive needs.

For Police and Fire Department employees an additional 8.6% was negotiated in consideration of the facts that Wayland presently pays less than the average of competitive towns and of the inescapable sharp upward trend of pay levels for such employees. To keep our competitive position and ability to attract new employees, the level of highway, water and recrea-

tion, park and cemetery positions is given an additional adjustment of 2½%.

OTHER CHANGES TO THE PLAN

1. *The board recommends that Fire Department employees receive premium pay for call backs for still alarms (in addition to bell alarms) thus covering all "emergency" call-back situations; and that the premium pay rate be 1.5 times the regular hourly rate, rather than 1.2. The cost of this proposal is estimated to be under $5,000.00.*

2. *The Board recommends that Police Officers who must appear in court during off-duty hours receive a minimum guarantee of four hours pay, including travel time, at straight-time pay rates. Any fees paid by the court are returned to the town. The additional cost of this proposal is negligible.*

3. *The Board received many requests to expand sick pay benefits. Close examination revealed, however, that the need was not because of sickness of the employee, but emergency sickness in the employees' family. Because the Personnel Board strongly opposes the use of sick pay for any reason other than illness of the employee, and also because present sick pay benefits are competitive, the Board has negotiated a new benefit, granting limited paid time off for emergency family illness. The cost of this proposal is estimated to be under $5,000 per year.*

4. *Changes in other articles are made to clarify the intent of already established policies, make more orderly the presentation of material in the plan, and to assist in uniform administration.*

The Finance Committee concurs in these recommendations and, therefore, recommends the approval of the article.

Article 4. To grant money for necessary Town purposes.

See **Finance Committee Report.**

Article 5. To see if the Town will vote to fix the salary and compensation of all elective officers of the Town, as provided by the General Laws (Tercentenary Edition) Chapter 41, Section 108, and set the effective date of such salary and compensation.

Elective officers' salaries are not covered under the Wage and Salary Classification Plan and, therefore, must be established annually by the Town.

On the basis of a complete review, the Finance Committee is making recommendations as indicated in the budget, and suggests that they be made effective as of January 1, 1969.

Article 6. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time

in anticipation of the revenue for the financial years beginning January 1, 1969 and January 1, 1970, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17.

This is the regular article under which the Treasurer is given authority to borrow money in case of need, pending receipt of the collection of taxes in October and November.

The Finance Committee recommends the approval of the article.

Article 7. To see if the Town will vote to authorize the Board of Selectmen to sell, or otherwise dispose of the following:

(1) The Police Department's 1967 Chevrolet station wagon and two 1968 Chevrolet station wagons;

(2) The Fire Department's 1966 Chevrolet station wagon and 1964 Ford maintenance and utility truck;

(3) The Water Department's 1965 Chevrolet ½-ton pick-up truck;

(4) The Recreation, Park and Cemetery Department's 1965 Ford 4-wheel drive truck;

(5) The Highway Department's (a) 1960 Chevrolet ½-ton pick-up truck with utility body and 1961 Chevrolet ½-ton pick-up truck with standard body, (b) Anderson Catch Basin Cleaner with bucket dismounted and two 1962 Mack 4½-ton dump trucks, (c) 1961 International 4½-ton dump truck and two 1962 Case Gravler dozers, and (d) two 1957 Bowman bin type sand-spreaders;

in connection with the purchase of new equipment by the respective departments; or take any action relative thereto.

The sale, trade-in or disposal of Town property requires a vote of the Town. Funds for the purchase of new equipment for which the old is being traded or sold are provided for in the budgets of the respective departments or, in the case of the Water Department, under Article 8.

The Finance Committee recommends the approval of the article.

Article 8. To see if the Town will appropriate sums of money for the Water Department, and determine whether the money shall be provided for by appropriation from available funds in the Treasury, by taxation and/or by borrowing; or take any action relative thereto.

This article provides funds for the operation of the Water Department for the calendar year 1969. All of the funds will be provided for from the Water Department Revenue. The proposed budget is as follows:

(1) Water Coupon Notes, Bonds and Registered Notes Maturing in 1969 — Payment of Principal	**$10,000.00**
(2) Water Coupon Notes, Bonds and Registered Notes — Payment of Interest	**1,650.00**

(3) Water Department — Maintenance:		
Salaries:		
Superintendent	11,655.78	
Labor	53,000.00	
Town Office (2)	10,361.00	
		75,016.78
(4) Appropriation		55,000.00
(5) New Truck		3,000.00
(6) Refund Account		10,000.00
(7) Water Main Installation — Concord Rd., Lincoln Rd., Hazelbrook Lane		55,000.00
		$209,666.78

Article 9. To see if the Town will vote to appropriate and assess a sum of money for the reconstruction and improvement of Chapter 90 Roads, said money to be used in conjunction with any money which may be allotted by the State or County, or both, for this purpose, the work to be done under the supervision of the Road Commissioners; or take any action relative thereto.

This is the regular annual article under which the Town appropriates its share of funds for the construction of Chapter 90 Roads, to match the 25% contributed by the County and the 50% by the State. The Town has been notified that for the coming year, the respective allocations are $6,700 for the Town $6,700 for the County and $13,400 for the State, the same as last year.

For the past two years, the Town has been appropriating and accumulating its share of funds, and the State and County have been setting aside their matching amounts, all of which are to be jointly used on the reconstruction of Cochituate Road at the intersection known as "Five Paths." The Highway Department and the Selectmen are now in the process of trying to iron out the engineering and location details with the State. The Finance Committee feels that, in the meantime, the Town should continue its matching appropriation.

The Finance Committee, therefore, recommends the approval of the article.

Article 10. To see if the Town will vote to accept various conveyances, gifts, and devises to the Town; or take any action relative thereto.

This is the regular article by which the Town accepts gifts or conveyances. The Town Counsel will make recommendations at the time of the meeting.

The Finance Committee recommends the approval of the article.

Article 11. To see if the Town will authorize the School Committee, in accordance with General Laws Chapter 149, Section 178 I, as amended by Chapter 633 of the Acts of 1968, to designate an attorney as a

representative of the School Committee for the purpose of bargaining with employee organizations for school employees; or will take any other action relating to the same.

This article is inserted in the Warrant at the request of the School Committee and, if approved, authorizes the School Committee to designate an attorney as bargaining agent for the Committee. The handling of wage negotiations is a complicated matter, which calls for the employment of a person specializing in this type of work.

Since the cost of retaining such a specialist must, however, be borne by the Town, the Finance Committee believes that an attorney designated by the School Committee for this purpose should first be approved by the office of Town Counsel. The Finance Committee intends to offer a motion to this effect, at the time of the Annual Town Meeting.

Subject to the foregoing reservation, however, the Finance Committee supports the School Committee's request and recommends approval of the article.

Article 12. To see if the Town will vote to accept as a public Town way, a relocation of a portion of Oxbow Road as shown on a plan entitled, "Plan of Land in Wayland, Mass. Showing Land To Be Taken for Highway Purposes" dated August 1, 1968, by the Wayland Engineering Department, as laid out by the Board of Selectmen, and as shown on plans on file with the Town Clerk; and to authorize the Board of Selectmen to acquire for highway purposes the fee in any necessary land, as well as easements for drainage and slope therein by purchase, gift, eminent domain or otherwise, and to appropriate a sum of money therefor; or to take any action relative thereto.

This article provides for the taking of a small parcel of land at the end of the 1966 Town layout of Oxbow Road section No. 3 at the Lincoln Town line. The parcel is 25 feet wide at its easterly end, extends westerly for 83 feet, narrowing to a point where Campbell Road crosses the Wayland-Lincoln Town line.

The Finance Committee recommends the approval of the article.

Article 13. To see if the Town will vote to accept as public Town ways the following roads:

(1) Brooks Road from station 13 + 00 to station 18 + 30, as shown on a plan entitled, "Subdivision of Land in Wayland, Mass. Owned by Elmer W. Irving," dated January 14, 1955 by MacCarthy Engineering Services, Inc.;

(2) Aqueduct Road from station 0 + 0 to station 13 + 80, as shown on a plan entitled, "Subdivision of Land in Wayland, Mass. Owned by Elmer W. Irving," dated January 14, 1955 by MacCarthy Engineering Services, Inc.;

(3) Brook Trail Road from Country Corners Road northeasterly 600 feet, more or less, shown on a plan entitled, "Prop. Subdivision Plan of Wayland Co-operative in Wayland, Mass.

Owned by Rupert Maclaurin," dated June 28, 1954, revised August 23, 1954, by Fred A. Joyce, Surveyor;

(4) Joyce Road from station 0 + 0 to station 8 + 90.48, as shown on a plan entitled, "Ledgewood, a Subdivision in Wayland, Mass.", dated May 20, 1959 by Schofield Brothers, Civil Engineers;

(5) Knollwood Lane from station 2 + 0 to station 3 + 22, as shown on a plan entitled, "Subdivision of Land in Wayland, Owned by Marlboro Realty Trust, Calvin B. Steinberg Tr. — Dover, Mass.", dated May 20, 1965 by William J. Ford, Jr., Civil Engineer;

or any of them, or portions thereof, as laid out by the Board of Selectmen and as shown on plans on file with the Town Clerk; to authorize the Board of Selectmen to acquire any necessary land or interests therein by deed, gift, or eminent domain; and to appropriate a sum of money therefor; or take any action relative thereto.

This article provides for the acceptance by the Town as public Town ways of roads which have been completed in various subdivisions. The work has been done to the satisfaction of all the departments involved.

The Finance Committee recommends the approval of the article.

Article 14. To see if the Town will vote to authorize the Board of Selectmen to sell, or otherwise dispose of to the owners of contiguous property, a certain parcel of vacant land which it now owns, shown on Plate 49 of the Town Atlas as abutting the southerly sideline of a lot on the westerly sideline of Rice Road designated #51, having a frontage of approximately 100 feet and an area of approximately .6 acre; or take any action relative thereto.

Under this article it is proposed to sell to David A. and Carol A. Weeks, owners of the abutting property at #51 Rice Road, this undersized and irregularly shaped lot remaining from a former taking by the Town. The area is zoned for residential purposes, with a minimum requirement of 40,000 feet. The offer received by the Town appears satisfactory.

The Finance Committee recommends the approval of this article.

Article 15. To see if the Town will authorize the Board of Selectmen to purchase, take by eminent domain, gift or otherwise, for highway purposes, the parcel of land, with the trees thereon and the structures affixed thereto, on Pine Ridge Road and Mayflower Path, shown on Plate 42D of the Town Atlas as land of Grace Yeuell, lots 579-582 and 347-350, with an area of 18,000 square feet, subject to a life estate for said Grace Yeuell permitting her to occupy said premises during her lifetime if she shall be the owner thereof at the time of such acquisition and desires to continue to occupy the said premises; and will appropriate and assess or transfer from available funds a sum of money therefor; or take any action relative thereto.

This article and the two following articles are inserted in the Warrant at the request of the Road Planning Committee, which has been formed by the Selectmen (with representation of the Selectmen,

the Planning Board, the Highway Commissioners and the Finance Committee, and members-at-large) to consider and make recommendations with respect to long-range planning for road construction throughout the Town.

On the north side of Dudley Pond, Maiden Lane and Pine Ridge Road have already been constructed as improved roads extending from Connecticut Path to Dudley Pond. The only present connection between these two improved roads is unimproved Lake Shore Drive, which is narrow and twisting and can never be substantially widened because of the numerous dwellings located close to it. It appears that Lake Shore Drive should at some time be surfaced and improved on a minimal width basis, but that this should not be done unless there is some assurance that there could ultimately be some other connection between Maiden Lane and Pine Ridge Road, near the Pond and generally parallel to Lake Shore Drive, constructed to substantially the same width as Pine Ridge Road. For this ultimate connection, the long-range answer appears to be to improve Mayflower Path and to extend it to Maiden Lane. The purpose of this and the two following articles is to acquire land, which, on the basis of preliminary plans, appears to be necessary for this ultimate project, which the Town may lose the opportunity to acquire if it is not done at this time. Such land includes the small cottage dwellings owned and occupied by Grace Yeuell and Roslyn Schoenfield, at the two ends. It is proposed that these dwellings be acquired subject to the right of the two owners, who are of advanced age, to occupy them for the rest of their lives.

There are no plans for any early construction of this Mayflower Path extension and improvement, but the Finance Committee believes that it would be wise to acquire the necessary land before there are developments, through its sale and house construction, which would prevent ultimate carrying out of this project.

The Finance Committee, therefore, recommends approval of this article, relating to the Yeuell property at the westerly end of Mayflower Path. The amount to be appropriated will be recommended at the meeting, on the basis of negotiations and appraisals before the meeting.

Article 16. To see if the Town will authorize the Board of Selectmen to purchase, take by eminent domain, gift or otherwise, for highway purposes, the parcel of land, with the trees thereon and the structures affixed thereto, on Mohican Path and Robin Hood Road, shown on Plate 43C of the Town Atlas as land of Roslyn L. Schoenfield, lots 410-412 and part of lots 413-417, whith an area of 16,640 square feet, subject to a life estate for said Roslyn L. Schoenfield permitting her to occupy said premises during her lifetime if she shall be the owner thereof at the time of such acquisition and desires to continue to occupy the said premises; and will appropriate and assess or transfer from available funds a sum of money therefor; or take any action relative thereto.

The situation relating to this article is described in the Finance Committee recommendations on the preceding article, and the Finance Committee recommends approval. The amount to be appropriated will be recommended at the meeting, on the basis of negotiations and appraisals before the meeting.

Article 17. To see if the Town will authorize the Board of Selectmen to purchase, take by eminent domain, gift or otherwise for highway

purposes any or all of the following parcels of vacant land, or any portion thereof, each shown as indicated below on Plate 43C of the Town Atlas:

Lots 543-555 and 604-613 on Mayflower Path, Wampum Path and Puritan Road, with an area of 60,634 square feet, shown as land of Roslyn L. Schoenfield;

Lots 489-493, 504-513, and parts of lots 484-488, 514-516 and 517-518 on Wampum Path, Minnehaha Path and Robin Hood Road, with an area of 49,200 square feet, shown as land of Roslyn L. Schoenfield;

Lots 105, 408-409, 968-969 and part of lots 106-107, on Mohican Path, with an area of 16,143 square feet, shown as land of Roslyn L. Schoenfield;

Lots 539-542 and part of lots 522-528 on Wampum Path and Puritan Path, with an area of 21,600 square feet, shown as land of Roslyn L. Schoenfield;

The portion of lots 575-578 on Mayflower Path, shown as land of Emanuel P. and Cedile Benotti, which consists of a strip of land twenty feet wide along the Southerly sideline of Mayflower Path for the full frontage of said lots;

and will appropriate and assess or transfer from available funds a sum of money therefor; or take any action relative thereto.

This article relates to the vacant land which would be involved in the Mayflower Path project described above, and should be acquired now. Preliminary plans indicate that only a relatively small portion of the Schoenfield vacant land described in the article would be required for the project. The Finance Committee recommends approval of acquisition of the portion of the Schoenfield land which would so be required, and the Benotti Strip. The amount to be appropriated will be recommended at the meeting, on the basis of negotiations and appraisals before the time of the meeting.

Article 18. To see if the Town will authorize the Commissioners of the Park, Recreation and Cemetery Department to use for cemetery purposes the parcel of land containing 1.88 acres, previously acquired by the Town from the South Boston Savings Bank, shown as #12 on a right-of-way leading westerly off Pemberton Road towards Lakeview Cemetery; or take any action relative thereto.

This property was acquired primarily to extend and enlarge the Lakeview Cemetery. Before it may be used for cemetery purposes, approval of such use must be voted by the Town.

The Finance Committee recommends the approval of the article.

Article 19. To see if the Town will authorize the Board of Selectmen to purchase, take by eminent domain, gift or otherwise for highway purposes any or all of the following parcels of land:

The parcel of vacant land on Sycamore Road and Hemlock Road, shown on Plate 42D of the Town Atlas as land of William Leucher, lot 139, with an area of 5,500 square feet;

The parcel of vacant land on Sycamore Road and Hemlock Road, shown on Plate 42D of the Town Atlas as land of Thomas J. Judge, lots 142 and 143, with an area of 7,812 square feet;

The parcel of vacant land on Sycamore Road and Hemlock Road, shown on Plate 42D of the Town Atlas as land of Santa N. Judge, lot 144, with an area of 5,375 square feet;

The parcel of vacant land on Lakeshore Drive, between Pine Ridge Road and Hemlock Road, shown on Plate 42D of the Town Atlas as land of Margaret Sanford, part of lots 334-337, with an area of 8,180 square feet, and the adjoining land shown on said plate as part of Lot 338, with an area of 2,820 sq. ft., erroneously indicated on the Atlas as owned by the Town;

and will appropriate and assess or transfer from available funds a sum of money therefor; or take any action relative thereto.

This article is inserted in the Warrant at the request of the Road Planning Committee, referred to under a previous article. It relates to a separate long-range project on the northwesterly side of Dudley Pond. Lakeshore Drive has been improved to Hemlock Road. Hawthorne Road has been approved for reconstruction under the Betterment Act. For proper long-range road planning and fire equipment access, it appears that it will probably at some time be advisable to connect Hawthorne Road, and the improved roads West and South of it, with Lakeshore Drive, which is at a much lower elevation, by an improved road to replace the present steep and crooked Hemlock Road connection. In this instance also, no early construction is contemplated. After extensive investigation over a period of years, it appears that the only feasible way of making such a connection would be to construct a road extending down the slope from the point where Hawthorne Road comes near to Sycamore Road, to Lakeshore Drive. The Town already owns several of the lots which would be involved in such a project. This article relates to four parcels of vacant land which would also be needed. It is understood that two of them are likely to be offered for sale, and it appears to be advisable for the Town to acquire all of them before there is any building construction which would make this project impossible.

The Finance Committee, therefore, recommends approval of the article. The amount to be appropriated will be recommended at the meeting, on the basis of negotiations and appraisals before the meeting.

Article 20. To see if the Town will vote to amend the By-Laws of the Town of Wayland by deleting Article 6, Section 1 thereof and inserting a new Article 6, Section 1 in place thereof, as follows:

"Article 6 Police Regulations.

Section 1.

A. No person shall deposit, place, drop, throw or cause to be deposited, placed, dropped or thrown upon any public way, sidewalk, place or property and suffer to remain there any dirt, filth, rubbish, litter, wood, timber or other substance unless such substance is deposited or dropped into a receptable provided for this purpose by the Town.

B. No person shall, without the prior written consent of the Board of Selectmen, place, deposit or erect or cause to be

placed, deposited or erected in or upon any public way, sidewalk, place or property any material or substance which may in any way obstruct or impede the free passage of persons or vehicles in or upon such public way, sidewalk, place or property.";

or take any action relative thereto.

This article was inserted in the Warrant by the Selectmen, in response to numerous requests by the public to improve the general appearance of the Town. It would amend the By-Laws of the Town by inserting therein a prohibition against littering and by clarifying and extending an existing provision in said By-Laws, which prohibits the obstruction of public ways or squares.

The Finance Committee recommends approval of the article.

Article 21. To see if the Town will vote to amend its By-Laws by striking out Article 6, Section 5, and adopting a new Section 5 in its place as follows, the only change from the present By-Law being the insertion of the additional phrase printed here in capital letters for identification purposes:

Section 5. No person shall fire or discharge any firearm or explosives of any kind within the limits of any highway, park or other public property, except with the written permission of the Board of Selectmen, AND NO PERSON SHALL CARRY AN UNCASED OR UNHOLSTERED FIREARM, OR FIRE OR DISCHARGE ANY FIREARM OR EXPLOSIVE, OF ANY KIND, on any private property except with the written permission of the owner or legal occupant thereof, or on property with no legal occupant thereof and with no known owner in the opinion of the Board of Selectmen except with the written permission of that Board; provided, however, that this by-law shall not apply to the lawful defense of life or property, nor to any law enforcement officer acting in the discharge of his duties;

or take any action relative thereto.

The section of the By-laws referred to here was amended at the Town Meeting a year ago, but was not submitted to the Attorney General for necessary approval. Rather than simply re-submit the amendment as so voted, in view of the concern expressed about it from the floor, the Selectmen held a hearing which the advocates of the original article attended, together with representatives of the Rod and Gun Club, some of whose members had spoken against it at that time. The amendment to the By-Law as now proposed was worked out at the hearing and deemed acceptable by both groups.

The Finance Committee recommends approval of the article.

Article 22. To see if the Town will authorize the Board of Selectmen to purchase, take by eminent domain, or otherwise acquire for highway purposes any or all of the following parcels of land, or any portions thereof:

The parcel of vacant land on Pine Ridge Road, Pilgrim Path and Woodland Road shown on Plate 42D of the Town Atlas as land of James Villella, Lots 743-746, with an area of 11,183 feet;

The parcel of vacant land on Sycamore Road shown on Plate 42D of the Town Atlas as land of James Villella, Lot 21, with an area of 6,483 feet;

The parcel of land with the buildings thereon shown on Plate 42D of the Town Atlas as land of James Villella, Lots 672 and 673, with an area of 5,975 square feet;

and will appropriate a sum of money therefor; or take any action relative thereto.

This article relates to three parcels of land which belonged to James Villella, who has died, and which have been offered for sale to the Town. The Pine Ridge Road, Pilgrim Path and Woodland Road parcel, and the Sycamore Road parcel, are vacant. The other Woodland Road parcel has on it a small dwelling in poor condition, and has a frontage of only 25.5 feet. Negotiations with representatives of the estate are in process. The Finance Committee is of the opinion that there is no reason for the Town to acquire the two vacant parcels unless they can be included in a package deal at a minimal price. It would be a substantial improvement to the neighborhood if the parcel with the building on it were acquired, the building torn down, and the land offered for sale to the adjoining owners. If this latter parcel can be acquired at a reasonable price agreed upon before the meeting, the Finance Committee is of the opinion that it would be desirable for the Town to acquire it.

The final Finance Committee recommendation will be made at the meeting when the results of the negotiations are known.

Article 23. To see if the Town will vote to amend the Zoning By-Laws and the Zoning Map by designating as "Business Zone B" the lot of land on the northerly side of Commonwealth Road bounded and described as follows:

SOUTHEASTERLY by Commonwealth Road, one hundred four and 7/10ths (104.7) feet;

NORTHEASTERLY by land now or formerly of David R. Corey, one hundred sixty-eight and 25/100ths (168.25) feet;

EASTERLY by land now or formerly of said Corey, one hundred three and 25/100ths (103.25) feet;

NORTHERLY by land now or formerly of Charles F. Dean and others, ninety-eight and 30/100ths (98.30) feet;

SOUTHWESTERLY by land now or formerly of Ralph Bent by two courses measuring one hundred fifty-six and 8/10ths (156.8) feet and one hundred sixty (160) feet, more or less; and

SOUTHERLY by said land of Bent by a curved line, eleven (11) feet;

Containing altogether twenty-eight thousand five hundred and eighty-five (28,585) square feet of land, more or less.

The said land being property of Benjamin W. Johnson, 3rd and Dorothy S. Johnson and is presently zoned "Residential Zone — 20,000 — 120 Front;" or take any action relative thereto.

This and the following article are inserted in the Warrant by petition and ask for a change in the zoning law, as it applies to two proper-

ties located on the northwest corner of the intersection of Winter Street with Commonwealth Road. Both are now zoned "Residential — 20,000 Sq. Ft. — 120 Ft. Frontage." The request is to change this zoning to "Business Zone — B." The property included in this article stands in the name of Benjamin W. Johnson, III and Dorothy S. Johnson, and that involved in the succeeding article stands in the name of David R. Corey.

The Planning Board will hold hearings and will make a full report with recommendations, as required by law, at the time of the Annual Meeting.

Article 24. To see if the Town will vote to amend the Zoning By-Laws and the Zoning Map by designating as "Business Zone B" the lot of land bounded and described as follows:

Beginning at a point on the northerly side of Commonwealth Road and at the southwesterly corner of said premises

SOUTHEASTERLY by Commonwealth Road, forty-three and 3/10ths (43.3) feet;

EASTERLY by Winter Street, two hundred fifteen and 75/100ths (215.75) feet and three and 20/100ths (3.20) feet;

NORTHERLY by land now or formerly of Charles F., George W. and Alfred H. Dean, one hundred thirteen and 80/100ths (113.80) feet;

WESTERLY by land now or formerly of Frank J. Maley et al, one hundred three and 25/100ths (103.25) feet, and

SOUTHWESTERLY by other land of said Maley et al, one hundred sixty-eight and 25/100ths (168.25) feet;

containing altogether twenty-one thousand seven hundred (21,700) sq. ft. of land; or take any action relative thereto.

The explanation in connection with this article is as set forth under the previous article.

Article 25. To see if the Town will vote that all appointed boards, commissions, and committees created directly by vote of Town Meeting, but which do not submit an annual report for publication by the Town in its Annual Reports, be dissolved, excepting only the instances where the creating vote specifically provided that a board, commission, or committee was to report at longer given intervals.

This and the following two articles are inserted in the Warrant by the Selectmen, seeking certain regulations based on their experience in the handling of the Town's business.

This first article would provide for automatic dissolution of any appointed committees, commissions or boards which fail to file a report for publication with the annual reports.

The Finance Committee recommends the approval of the article.

Article 26. To see if the Town will vote that in every instance where a committee, commission, or board was created by a vote of Town Meeting heretofore, and it was specified that part or all of its member-

ship was to be chosen from or include one or more named officials of the Town, such officials be permitted to designate others to represent them.

This article would permit officials of the Town to designate someone to represent them. It would automatically provide for better attendance at meetings and should expedite action by the various committees, commissions or boards.

The Finance Committee recommends the approval of the article.

Article 27. To see whether the Town will vote to amend Section 3 of Article I of the Town By-Laws by changing to a longer period of time, the period of twenty-one days now provided as the time before the date set for a Special Town Meeting, before which articles for insertion in the Warrant for such meeting must be presented in writing to the Board of Selectmen.

This article would provide for a change in the Town by-law, with respect to Special Town Meetings. It would afford additional time for the Selectmen and the Finance Committee to prepare material for the meeting.

The Finance Committee recommends the approval of the article.

Article 28. To see what sum, if any, the Town will vote to transfer from available funds to meet any of the appropriations made under the foregoing articles.

The Finance Committee will make its recommendation with respect to this article, at the time of the Annual Meeting.

And you are required to serve this Warrant by posting copies thereof, attested by you, at the Town Office Building, at the Cochituate Town Building, and at each Post Office in the Town, seven days, at least, before the time of holding said election.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk on or before March 3, 1969.

Given under our hands and seal this 1st day of February in the year of our Lord one thousand nine hundred and sixty-nine.

FRANK S. TARR
JOHN R. McENROY
L. THOMAS LINDEN
Selectmen of the Town of Wayland

ROGER E. ELA
WILLIAM HYNES
ROBERT M. MORGAN
EDWARD RIGNEY
JOHN C. STONEMAN
ROBERT S. SWAIN, JR.
JAMES D. WELLS
Finance Committee

THE REPORT OF THE FINANCE COMMITTEE

The Budget for the year 1969, as prepared by the Finance Committee, comes to $5,535,000. This is $662,000 more than last year. The Articles, calling for an expenditure of money and having a direct bearing on the tax rate, come to $34,000. or $80,000 less than last year.

That portion of the School Budget for 1969, for which funds will have to be raised through the tax rate is $3,390,000, or $493,000 more than carried in the printed report at the time of the Annual Meeting. This figure would be raised to an increase of $531,000, if account were made of the fact that $38,000 was cut from that budget during the meeting. The School Department figures, as printed in the Budget, represent the request of the School Committee. In view of the general fiscal situation facing the Town, the Finance Committee does not endorse, nor concur in the amounts requested. Those members of the Finance Committee who attended the School Budget meetings are of the opinion that there was, on the part of the School Committee, a failure to review in any significant manner the staffing levels and teaching loads of the professional teaching personnel now employed by the School Department. In addition, there was no meaningful review of responsibilities of the non-professional personnel of their work-loads and levels of performance. While the School Department has quite properly developed a strong educational administrative system, in the opinion of the Finance Committee, it has failed to match this with a strong management and financial organization, to assure the Town that the School Department is operated on an economically sound basis, — a basis which can still be consistent with sound educational policies. If at the Annual Meeting, the Town shows any disposition to further advise the School Committee in this connection, the Finance Committee will be prepared to offer recommendations.

The long awaited report on the Police Department, having been received and studied during 1968, the Selectmen have presented within the Budget recommendations for improvements in the Police Department, at a Budget increase of about $80,000. Increases for the Fire Department, resulting from a general strengthening of personnel, come to $60,000. The Recreation, Park, Cemetery, Tree and Moth Department budgets, printed under separate headings in 1968, have been grouped under one heading for 1969. The Commonwealth took over, on July 1, 1968, all welfare operations from the cities and towns. This has resulted in an almost complete elimination of welfare expenses, so far as the Town is concerned, the actual cut in the Budget from this source coming to $121,000. There is every expectation that the State will deduct from the Local Aid Fund all of the State's expenses in this connection, which will inevitably result in a very much reduced rate of Local Aid monies to the Town. The current expectation is that from this source alone, the local rate will be increased by $5.00.

The Personnel Board estimates that on an annual basis the increase in salaries granted Town employees will work out to something in excess of $76,000, exclusive of any increase in the School Department, salary levels having been lifted by 5% for practically all departments, except with a somewhat higher rate for both Fire and Police.

There is here set forth Budget and Article totals running back through 1963, so that the Town may be able to follow the trend in expenditures.

TOTAL BUDGET
(Including Schools)

		Increase
1969	$5,535,000	$662,000
1968	4,873,000	519,000
1967	4,354,000	567,000
1966	3,787,000	275,000
1965	3,512,000	234,000
1964	3,278,000	228,000
1963	3,050,000	175,000

SCHOOL BUDGET

1969	3,390,000	493,000
1968	2,897,000	328,000
1967	2,569,000	279,000
1966	2,290,000	222,000
1965	2,068,000	152,000
1964	1,916,000	196,000
1963	1,720,000	149,000

ARTICLES

1969	34,000	80,000	Decrease
1968	114,000	26,000	
1967	88,000	8,000	Decrease
1966	96,000	67,000	
1965	29,400	9,810	Decrease
1964	39,210	13,730	Decrease
1963	52,940	24,700	

These tables cover only the amounts recommended at the time of the Annual Meeting, make no adjustments for amendments made at the meeting, appropriations made at Special Town Meetings, or for expenditures covered by borrowing or transfers from special funds.

The Finance Committee makes the following recommendations, many of which are routine, but which are deemed necessary by the Committee for the proper management of the Town and its finances and, therefore, are incorporated under the motion to be made under Article 4:

All employees in the Town Office Building, other than elected officials and those of the Police and Fire Departments, come under the supervision of the Executive Secretary and that he be charged with the operation and maintenance of the two Town Office Buildings, the equipment and their grounds;

The operation of the dumps be under the supervision of the Highway Department;

The money from Dog Taxes be allocated in its entirety to the "Libraries — Appropriation Account;"

The appropriation under Highway Department for "Heavy Equipment — Special Account," Fire Department for "Purchase — Major Equipment," and under Conservation Commission for "Conservation Fund" be maintained as funds against future purchases and not be expended without further direct vote of the Town;

The Town Collector continue to act as Collector for the Water Department and that sums so collected be credited by the Collector to

the Water Department, and that all fees and penalties from whatever source be turned over to the Town as Town Income;

The appropriation for "Hydrant Rental" of $12,000 for the Water Department granted in the Budget be transferred to "Water Available Surplus;"

In addition to the sum of $2,000 included in the 1969 Budget to meet the Town's share of "Chapter 90 — Maintenance" and $6,700 to meet the Town's share of "Chapter 90 — New Construction," the sum of $4,000 for "Chapter 90 — Maintenance" and $20,100 for "Chapter 90 — New Construction" be transferred from "Unappropriated Available Funds" in the Treasury to meet the County's and State's share of the cost of the work, the reimbursement from the County and State to be restored upon their receipt to "Unappropriated Available Funds" in the Treasury;

The Office of Town Clerk be continued on a salary basis and that all fees from whatever source derived be turned over to the Town as Town Income;

All fees, wages or payments made to the Tree Warden, from whatever source, be turned over to the Town as Town Income.

To meet the appropriation under "Highway — New Equipment — Catch Basin Cleaner, etc.," it is recommended that there be transferred the sum of $20,000 from "Highway — Heavy Equipment — Special Account."

The Finance Committee annually reports to the Town the disbursements it has authorized from the Reserve Fund during the previous year. During 1968, this amount totaled $34,883.32, distributed as follows: (1) Town Building — Wayland — Maintenance — $1,285.66, (2) Town Counsel — Retainer and Expense — $1,066.66, (3) Town Counsel — Fees and Disbursements — $5,664.82, (4) Police Department — $2,378.49, (5) Highway — Drainage — Miscellaneous — $3,815.43, (6) Highway — Maintenance — Roads — $5,644.60, (7) Highway — Snow Removal — $4,689.78, (8) Park Department — $5,200.00, (9) Unclassified — Town Land Cleanup— $1,757.24, (10) Miscellaneous Items where the transfer was less than $1,000 — $3,380.64. There was an unexpended balance of $116.68, which was transferred to the "Excess and Deficiency" account.

The Finance Committee has had considerably less than the normal number of problems in connection with putting together the recommendations for the present year. This has been due, in part, to the fact that it was possible to clean up so many items at the Special Town Meeting in the fall of '68, but it is also due to the fact that the Boards and Superintendents of the various departments have been thoroughly cooperative and have been most helpful in supplying the information necessary for the preparation of the budget and the articles. Again the Finance Committee particularly wants to express its indebtedness to the Executive Secretary for his attendance and help at Finance Committee meetings.

Respectfully submitted,

ROGER E. ELA
WILLIAM HYNES
ROBERT M. MORGAN
EDWARD RIGNEY
JOHN C. STONEMAN
ROBERT S. SWAIN, JR.
JAMES D. WELLS

Finance Committee

FINANCE COMMITTEE BUDGET FOR 1969

GENERAL GOVERNMENT

	1968 Appropriated	*1968 Expended*	*1969 Recommended*	*Item No.*
SELECTMEN				
Salaries:				
Chairman	$175.00	$175.00	$600.00	1
Clerk	175.00	175.00	600.00	2
3rd Member	175.00	175.00	600.00	3
Expense	2,000.00			
From "Reserve"	800.92			
From Special Town Meeting	3,600.00	6,400.92	3,500.00	4
Recreational Survey				
From 1967	189.35			
Codification of General Laws				
Acceptance			3,700.00	5
Civil Defense				
Chief of Auxiliary Police — Salary	600.00	600.00	600.00	6
Equipment and Supplies	600.00	600.00	800.00	7
Ammunition	1,000.00	999.54	1,000.00	8
Communications	700.00	507.41	500.00	9
Pigeon Control	500.00			
From "Reserve"	345.00	845.00	850.00	10
Property Removal	1,500.00	1,494.29	1,500.00	11
Abandoned Car Removal	300.00	30.00	300.00	12
Real Estate Option Account	1,000.00		1,000.00	13
TOWN OFFICES				
Salaries	82,818.00			
From "Water Available Surplus"	9,600.53	92,418.53	94,270.00 Art. 8	14
Expense	10,015.00			
From Special Town Meeting	1,500.00	11,515.00	10,440.00	15
Equipment	2,000.00	1,997.40	2,000.00	16
Electricity	3,200.00	2,877.22	3,200.00	17
Telephones	5,357.00			
From "Reserve"	267.96	5,624.86	5,507.00	18
Gasoline	6,200.00			
From "Reserve"	40.86	6,240.86	6,300.00	19
Dues — Associations	250.00	248.84	325.00	20
Data Processing	5,000.00	4,863.84	6,000.00	21

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
TOWN BUILDING — WAYLAND				
Maintenance	14,485.00			
From "Reserve"	1,285.66	15,770.66	14,185.00	22
Alterations — Basement				
From 1967	410.00	410.00		
TOWN BUILDING — COCHITUATE				
Maintenance	6,073.00	6,067.70	7,823.00	23
TREASURER				
Salary	8,100.00	7,292.91		
Expense	200.00	151.52		
Tax Title Expense	1,000.00	381.20		
COLLECTOR				
Salary	8,700.00	8,700.00		
Expense	200.00	156.71		
TREASURER (COLLECTOR)				
Salary			10,800.00	24
Expense			400.00	25
Tax Title Expense			1,000.00	26
ASSESSORS				
Salaries:				
Chairman	1,200.00	1,200.00	1,300.00	27
2nd Man	1,000.00	1,000.00	1,050.00	28
3rd Man	900.00	900.00	950.00	29
Expense	700.00	411.55	700.00	30
Atlas and Maps, Engineering	4,000.00	4,000.00	4,000.00	31
Printing Atlas	620.00	620.00	620.00	32
Professional Services	500.00		1,500.00	33
Flood Plain Maps—Engineering	2,000.00		3,000.00	34
FINANCE COMMITTEE				
Expense	75.00	75.00	75.00	35
SALARY AND WAGE COORDINATING COMMITTEE				
Expense	50.00	35.00	50.00	36
Consultant	2,775.00	2,750.00	2,500.00	37

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Handbook Printing	650.00	649.50	350.00	38
Reclassification and Adjustment Fund	1,000.00		1,000.00	39
Town Counsel				
Retainer	2,500.00			
From "Reserve"	666.66			
From Special Town Meeting	3,666.66	6,833.32	8,000.00	40
Expense	500.00			
From "Reserve"	400.00	900.00	5,000.00	41
Accrued Taxes on Acquired Property	2,000.00	288.50	500.00	42
Legal Expense (Fees and Disbursements)	9,000.00			
From "Reserve"	5,664.82	14,664.82	9,000.00	43
Registrars				
Salaries	200.00	200.00	200.00	44
Listing	1,200.00	689.35	1,200.00	45
Transportation	100.00	48.90	100.00	46
Town Clerk				
Salary	3,200.00	3,200.00	3,200.00	47
Additional Compensation — G. L. 41 — Sec. 19G	300.00	300.00	300.00	48
Expense	300.00	172.14	300.00	49
Elections				
Officers — Salaries	4,264.00			
From "Reserve"	122.00	4,386.00	1,200.00	50
Expense	1,015.90			
From "Reserve"	24.05	1,039.95	400.00	51
Planning Board				
Clerical	400.00	400.00	400.00	52
Expense	500.00	158.88	500.00	53
Engineering — Existing Town Roads	1,785.50			
From 1967	2,000.00			
Professional Services	1,127.06			

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
From 1967	2,000.00	2,043.81	2,000.00	54
Master Map Maintenance				
From 1967	1,474.00			
TOWN SURVEYOR				
Salary	10,069.00	10,044.76	10,975.00	55
Labor Assistance	6,250.00	6,006.48	6,200.00	56
Expense	1,650.00			
From Special Town Meeting	1,100.00	2,728.29	1,650.00	57
Copies of Registered Plans				
From 1967	136.64	27.05		
Preliminary Betterment Survey Account	2,000.00	933.00	2,000.00	58
Photo — Topographic Survey	2,500.00	1,866.00		
Stonebridge Road Expense				
From Special Town Meeting	6,000.00			
Highway Engineering			1,000.00	59
CONSERVATION COMMISSION				
Expense	750.00	304.40	500.00	60
Conservation Fund				
From 1967	22,900.00			
From 1968	5,000.00	9,600.00	7,500.00	61
Purchase — MacKinnon Property				
By transfer from Conservation Fund	2,100.00	2,079.00		
Purchase — Stites Land				
By transfer from Conservation Fund	7,500.00	7,500.00		
Clear MacKinnon Title	10.00			

PROTECTION

POLICE DEPARTMENT				
Salaries:				
Chief	$11,200.93			
From "Reserve"	338.91	$11,539.84	$13,185.80	1
Deputy Chief (from 7/1/68)	4,500.00	3,891.66	10,179.62	2

	1968 Appropriated	*1968 Expended*	*1969 Recommended*	*Item No.*
Youth Officer	9,105.35	9,105.35	10,199.44	3
Sergeants (2 in '68 — 4 in '69 from 4/1/69)	17,250.00	17,250.00	38,320.40	4
Detective (1 from 4/1/69)			8,980.00	5
Patrolmen (15)	110,985.00			
From Spec. Town Meeting	1,093.34	110,319.64	121,074.96	6
Police Women (9)	12,100.00	10,542.16	11,289.60	7
Other Police (including overtime)	7,500.00	6,685.82	14,966.50	8
Dudley Pond Patrol			800.00	9
Clerk (1 from 4/1/69)			3,550.00	10
Expense (including new equipment)	3,800.00			
From Special Town Meeting	1,324.00			
From "Reserve"	1,429.83	6,553.83		
Expense			3,500.00	11
New Equipment			2,400.00	12
Expense — Youth Officer	1,900.00	1,880.87		
Juvenile Safety Program			700.00	13
Out-of-State Travel	250.00			
From "Reserve"	182.45	432.45	600.00	14
Police School	1,500.00	1,402.10		
Police Training			3,500.00	15
Uniform Expense	2,120.00			
From "Reserve"	315.89	2,435.89	4,230.00	16
Police Cars				
(2 in '68, 3 in '69)	4,000.00	3,997.36	6,000.00	17
(2 additional in '69)			6,000.00	18
Police Cars — Operating Expense	3,000.00			
From "Reserve"	324.33	3,324.33	5,000.00	19
Signs and Traffic Lines	3,000.00			
From Special Town Meeting	400.00	3,315.47	4,000.00	20
Special Services	2,112.50	2,112.50	2,112.50	21
Outside Study — Police Dept.				
From 1967	4,994.63	3,954.63		

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Dudley Pond — Markers and Buoys	350.00			
From "Reserve"	125.99	475.99		
Car Radios — Replacement (2)			1,716.00	22
Additional (2)			1,716.00	23
Lights and Sirens (3)			1,071.00	24
Patrol Booth at Route 27 and 30			500.00	25
Fire Department				
Salaries:				
Chief	11,000.93			
From Spec. Town Meeting	689.61	11,595.13	13,185.80	26
Captains (4)	34,612.07	33,882.02	39,419.00	27
Regular Men — 17 in '68, 19 in '69 from 7/1	130,274.00	125,655.24	142,823.00	28
Overtime Pay — Officers and Regular Men			26,397.00	29
Holiday Pay — Officers and Regular Men			7,921.00	30
Longevity Pay — Officers and Regular Men			500.00	31
Call Men — Hourly	13,000.00			
From Special Town Meeting	3,500.00	15,798.15	5,625.00	32
Call Men — Annually	1,600.00	1,000.00	2,250.00	33
Expense	3,600.00			
From Special Town Meeting	580.00	4,180.00	4,200.00	34
New Equipment				
Hose	2,000.00	1,987.72	2,000.00	35
Miscellaneous	2,575.00			
From Spec. Town Meeting	987.10	3,556.21	3,800.00	36
Chief's Car			2,500.00	37
Maintenance and Utility Truck			3,600.00	38
Alarm System				
Maintenance	2,200.00	2,154.43	3,200.00	39
Extension	1,500.00	1,495.64	1,500.00	40
Replacement — Station No. 2 Switchboard			2,500.00	41

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Inter-Station Cable	1,500.00			
From 1967	83.48	1,582.40		
Uniform Expense	2,050.00	1,828.98	2,750.00	42
Purchase — Major Equipment	6,000.00			
From 1967	7,582.71		6,000.00	43
Fire Training and Education			2,000.00	44
Out-of-State Travel	300.00	288.65	350.00	45
INSPECTION SERVICES				
(from 1/1/69)				
Building and Zoning Inspector				
Salary			8,000.00	46
Expense			500.00	47
Wiring Inspector				
Salary			3,640.00	48
Expense			300.00	49
Gas Inspector				
Salary			2,250.00	50
Expense			480.00	51
Plumbing Inspector				
Salary			2,250.00	52
Expense			480.00	53
Inspector Substitutions				
Salary			500.00	54
Expense			200.00	55
Building and Wiring Inspector (1968)				
Salaries:				
Inspector	8,380.00			
From "Reserve"	70.00	8,450.00		
Substitutes	500.00			
From "Reserve"	246.20	746.20		
Expense	800.00	777.60		
Out-of-State Travel	100.00	81.98		
Gas Inspector (1968)				
Salary	2,250.00	2,194.48		
Expense	400.00	400.00		

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
ZONING BOARD OF APPEALS				
Expense	300.00		300.00	56
SEALER OF WEIGHTS AND MEASURES				
Salary	250.00	250.00	250.00	57
Expense	50.00	50.00	50.00	58
DOG OFFICER				
Salary	1,200.00	1,200.00	1,500.00	59
Expense	900.00			
From "Reserve"	52.68	952.68	1,000.00	60

HEALTH

BOARD OF HEALTH				
Salaries:				
Chairman	$50.00	$50.00	$50.00	1
Clerk	50.00	50.00	50.00	2
3rd Member	50.00	50.00	50.00	3
Agent — 85 hrs. per mo. '68, 27½ hrs. per week '69	3,215.00	3,171.20	4,719.00	4
Secretary to Board	2,455.00	2,455.00	2,500.00	5
Clerical			750.00	6
Sanitary Engineer	4,320.00	4,320.00	4,500.00	7
Health Appropriation	5,500.00	4,968.32	4,500.00	8
School Health Program	2,750.00	2,006.20	2,750.00	9
Dog Clinic	250.00	134.09	250.00	10
Collection of Garbage	36,500.00			
From "Reserve"	.12	36,500.12	42,000.00	11
Inspector of Animals				
Salary	500.00	500.00	500.00	12
Expense	100.00	100.00	150.00	13
Public Health Nurses				
Salaries:				
Supervisor	8,605.00	6,325.00		
Nurse No. 2 (1 in '68, 1 from 9/1 in '69)	8,380.00	4,359.60	2,708.00	14

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Nurse No. 1 (2 in '68, 4 in '69 to 9/1, 3 in '69 from 9/1)	15,100.00	12,068.03	28,104.00	15
Nursing Aids (2)	6,400.00	6,085.43	6,905.00	16
Transportation — Agent and Nurses	1,625.00	1,400.75	1,775.00	17
School Dental Clinic	4,200.00	3,253.37	4,200.00	18
Mental Health Clinic — Framingham (youth)	7,500.00	7,500.00	7,566.00	19
Mental Health Clinic — Trinity (adult)			1,200.00	20
Mosquito Control	8,600.00	8,600.00	8,600.00	21
Plumbing Inspector				
Salary	2,250.00	2,194.48		
Expense	400.00	400.00		

HIGHWAY

HIGHWAY DEPARTMENT				
Salaries:				
Superintendent	$10,999.00	$10,613.28	$11,785.00	1
Assistant Superintendent	9,350.00	8,072.87	9,589.00	2
Clerk	4,375.50	3,620.75	4,000.00	3
Part-time Engineering Aids	2,500.00	2,324.59	2,500.00	4
Maintenance				
Roads	56,000.00			
From "Reserve"	5,644.60			
From Spec. Town Meeting	3,000.00	64,639.19	68,000.00	5
Equipment	30,500.00			
From Spec. Town Meeting	2,000.00	32,427.69	36,000.00	6
Engineering — Miscellaneous	1,000.00	350.38		
Litter Pickup	4,000.00	3,999.54	2,500.00	7
Garage Alterations	3,200.00	1,951.93	3,600.00	8
Snow Removal	58,000.00			
From Special Town Meeting	17,000.00			
From "Reserve"	4,833.11	79,833.11	60,000.00	9

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Care of Dumps	50,000.00			
From Special Town Meeting	4,200.00	50,916.08	50,000.00	10
Drainage				
Miscellaneous	750.00			
From "Reserve"	3,815.43	4,565.21	1,000.00	11
Cochituate School			2,000.00	12
Lake Path				
From Spec. Town Meeting	10.00			
Pequot Road				
From 1967	3,600.00	3,593.88		
Rice Road				
From Spec. Town Meeting	2,000.00	876.05		
Road Machinery Account			2,000.00	13
New Equipment				
Miscellaneous	500.00	113.55	500.00	14
Sidewalk Plow	4,500.00	3,193.45		
Sand Spreader	3,200.00	3,154.01		
Pickup Truck	3,600.00	3,355.97		
Superintendent's Vehicle	2,000.00	1,993.70		
Gravely Type Power Units (2)	1,000.00	1,000.00		
Pickup Truck — ¾ Ton with Snow Plow and Trailer Hitch			4,000.00	15
Roller — 1 Ton with Trailer			1,800.00	16
Shovel Dozer — Small			8,000.00	17
Sand Spreaders on Skids — new bin type (2)			5,000.00	18
Heavy Equipment				
Special Account	13,000.00			
From 1967	40,506.64	15,000.00 (Trans. to acct. for Sweeper)	13,000.00	19
Sweeper	15,000.00	14,968.31		
Catch Basin Cleaner mounted on new chassis-suction type			20,000.00 (by trans. from Heavy Equip. Acct.)	
Sherman's Bridge Repair Wayland's share	5,000.00	3,115.07	500.00	20
Reconstruction — Existing				
Town Roads				
Moore Road				
From 1967	1,133.52	1,129.50		

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Pelham Island Road				
From 1967	14,895.00			
Oxbow Road — 2nd Section				
From 1967	13,549.11	13,541.98		
2nd and 3rd Section — Complete			21,000.00	21
Glezen Lane — Curve			4,500.00	22
Chapter 90				
Maintenance	1,500.00	4,500.00	2,000.00	23
From State and County	3,000.00			
Maintenance (Town Only)	5,000.00	4,999.72	5,000.00	24
Construction 1967				
Cochituate Road	6,700.00			
From State and County	20,100.00			
Construction 1968	6,700.00			
From State and County	20,100.00			
Station Parking Lot	300.00	60.00	300.00	25
Intersection Sherman Bridge and Oxbow Road				
From 1967	2,000.00		500.00	26
Sidewalk Construction	7,500.00			
From 1967	6,761.43	8,415.05	7,500.00	27
Street Lighting	17,500.00	16,293.70	18,000.00	28
Out-of-State Travel	350.00	217.82	350.00	29
Toll Road Authority Drainage				
From 1967	8,000.00			
Development — Parking Lot, Cochituate				
From 1967	5,200.00			
Betterments				
Dudley Road				
From 1967	109.52	87.46		
Alpine Road	649.70			
From 1967	15,000.00	14,848.88	11,000.00	30
Algonquin Road	50.00			
Hawthorne Road	1,000.00	1,000.00	10,000.00	31
Hawthorne Road Extension	100.00			
Park Lane	50.00			
Purchase — Faini Land	10.00			
Acceptance and Construction				

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Joyce Road	4,000.00	4,000.00		
Catch Basin — Lake Shore Dr.	500.00	500.00		
Drainage Easement — Garden Path — Spec. Town Meeting	10.00			
Construction—Catch Basin—Garden Path — Spec. Town Meeting	300.00			
Chapter 679-5				
Income 1/1/68	17,943.33	17,353.72		

WELFARE

Welfare Board				
Salaries:				
Chairman	$100.00	$50.00		
2nd Member	100.00	50.00		
3rd Member	100.00	50.00		
Director	9,120.00	4,559.88		
Social Worker	6,000.00			
Senior Clerk	4,880.00	2,478.58		
Junior Clerk	3,500.00			
Administration Expense	1,500.00	903.30		
General Relief				
Appropriation	5,000.00	735.05		
Aid to Families with Dependent Children				
Appropriation	18,000.00			
Federal Grants				
Balance 1/1/68	15,397.14			
Income in 1968	7,023.09	16,488.05		
Federal Grants — Adm.				
Balance 1/1/68	5,366.74			
Income in 1968	1,348.84	5,320.00	Trans.	
Disability Assistance				
Appropriation	3,000.00	307.80		
Federal Grants				
Balance 1/1/68	1,846.14			
Income in 1968	424.70	829.30		
Federal Grants — Adm.				
Balance 1/1/68	1,350.17			
Income in 1968	6.22	1,350.00	Trans.	

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
OLD AGE ASSISTANCE				
Appropriation	10,000.00			
Federal Grants				
Balance 1/1/68	14,307.81			
Income in 1968	5,681.59			
Federal Grants — Adm.				
Balance 1/1/68	3,472.83			
Income in 1968	417.94			
MEDICAL ASSISTANCE FOR AGED				
Appropriation	60,000.00	56,324.61		
Federal Grants				
Balance 1/1/68	3,917.86			
Income in 1968	61,938.51	54,540.16		
Federal Grants — Adm.				
Balance 1/1/68	5,622.17			
Income in 1968	2,336.19	5,580.00	Trans.	
VETERANS' BENEFITS				
Appropriation	15,000.00	13,104.30	$20,000.00	1
Agent:				
Salary	2,000.00	2,000.00	3,000.00	2
Expense	500.00	447.00	500.00	3

SCHOOLS

ADMINISTRATION				
School Committee — Expense	$2,974.00	$2,647.27	$3,446.00	1
Superintendent's Office — Salaries and Expense	78,317.00	72,196.81	90,560.00	2
INSTRUCTION				
Supervision and Curriculum Development (in '69)	67,150.00	67,150.00	78,777.00	3
Principals and Secretaries	171,435.00			
From Special Town Meeting	5,300.00	176,720.92	190,064.00	4
Teachers	1,858,855.00			
From Special Town Meeting	54,274.00	1,913,129.00	2,200,744.00	5
Textbook Program	26,496.00	24,899.21	31,017.00	6
Library Services	57,726.00	57,652.97	63,101.00	7
Audio Visual Program	18,454.00	18,418.69	20,790.00	8
Guidance Services	94,681.00			
From Special Town Meeting	7,800.00	102,481.00	131,987.00	9
Psychological Services			13,284.00	10
Educational Television	2,022.00	2,000.00	1,975.00	11
OTHER SCHOOL SERVICES				

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Attendance	600.00	600.00	600.00	12
Pupil Transportation	96,987.00	61,392.03	141,624.00	13
Cafeteria	7,500.00	7,499.27	7,500.00	14
Athletics	16,457.00	16,456.06	18,000.00	15
Student Activities			1,740.00	16
OPERATION AND MAINTENANCE				
Custodial Services	168,088.00	168,088.00	165,310.00	17
Heating Buildings	24,400.00	23,878.25	24,000.00	18
Utility Services	58,200.00			
From Special Town Meeting	3,200.00	61,397.28	63,250.00	19
Maintenance of Plant	58,505.00	58,504.63	82,990.00	20
COMMUNITY SERVICES				
Civic Activities	3,000.00	3,000.00	3,500.00	21
Adult Education	500.00	500.00	500.00	22
ACQUISITION OF FIXED ASSETS				
Acquisition of New Equipment	27,731.00	27,171.70	25,770.00	23
Replacement of Equipment	12,438.00	11,970.69	14,953.00	24
PROGRAMS (OTHER DISTRICTS)	14,700.00			
From Special Town Meeting	6,000.00	20,122.82	10,000.00	25
OUT-OF-STATE TRAVEL	4,700.00			
From Special Town Meeting	500.00	4,757.88	4,700.00	26
CONSTRUCTIONS AND SITES				
High School — Addition				
From 1967	18,375.33	10,000.00 (Trans.)		
School Building Committee Preliminary Plans				
From 1967	5,000.00			
Plans and Specifications for Inter-School	170,000.00	70,315.00		
From Transfer	10,000.00			
PUBLIC LAW No. 874				
Balance 1/1/68	1.13			
Income in 1968	32,029.00	32,000.00 (Trans.)		
PUBLIC LAW No. 864				
Balance 1/1/68	4,497.36			
Income in 1968	811.50	4,609.63		
PUBLIC LAW 88-210				
Balance 1/1/68	1,473.40			

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Income in 1968	836.00	2,300.25		
SCHOOL LUNCH ACCOUNT				
Balance 1/1/68	4,276.85			
Income in 1968	179,218.83	173,316.20		
SCHOOL ATHLETIC ACCOUNT				
Balance 1/1/68	950.82			
Income in 1968	5,506.56	5,739.22		
EVENING PRACTICAL ARTS				
Balance 1/1/68	395.40			
Income in 1968	8,622.18	8,766.70		
SUMMER SCHOOL				
Income in 1968	11,260.00	11,200.00		

LIBRARIES

LIBRARIES				
Salaries:				
Librarian	$8,637.00	$8,523.10	$9,487.26	1
Assistant Librarian — Professional	6,560.00	5,687.20		
Assistant Librarians — Professional (4)			10,500.00	2
Children's Librarian	6,930.00	6,459.92	7,050.66	3
Assistants — Full Time	14,380.00	13,876.60		
Assistants — Non-Professional (6)			23,500.00	4
Pages and Clerks	7,600.00	7,045.12	4,000.00	5
			500	
Appropriation	7,200.00		3 500.00	
From "Dogs"	2,239.20	8,620.14	9,000.00	6
			11,197.87	
Refurbishing and Furniture	12,500.00			
From 1967	1,525.00		1,270.00	
From Special Town Meeting	2,200.00	5,193.99	4,670.00	7
Book Purchase Account	11,000.00	10,981.60	14,000.00	8
			1,500.00	
Library Funds Income:			12,500.00	
Balance 1/1/68	2,005.97			
Income in 1968	1,122.30	2,230.36	1,952.39	
Library Book Fund	429.25	4.18		

76 802.00

	1968 Appropriated	*1968 Expended*	*1969 Recommended*	*Item No.*
RECREATION, PARK AND CEMETERY DEPARTMENT (4/1-12/30/68)				
Salaries:				
Superintendent	$7,638.75	$7,129.54		
Foremen (2)	11,040.00	9,783.45		
PARK DEPARTMENT				
Salaries:				
Superintendent (1/1-3/31/68)	1,320.00	1,320.00		
Labor	20,000.00	20,000.00		
Repairs and Miscellaneous	3,000.00			
From "Reserve"	1,150.00			
From Special Town Meeting	2,000.00	6,101.65		
Expense				
Fertilizer, Lime, etc.	5,000.00	3,929.37		
Schools — Maintenance High School	17,700.00	9,032.57		
Town Building — Wayland Contract Maintenance	3,300.00	3,267.95		
Town Building — Cochituate Contract Maintenance	400.00	61.50		
Library Contract Maintenance From 1967	535.20			
Equipment				
Miscellaneous	2,140.00	2,093.79		
New Truck	3,000.00	2,980.32		
Lake Cochituate Beach				
Beach Labor	600.00	472.25		
Lifeguards (8)	7,800.00	7,800.00		
Matrons (2)	1,400.00	1,253.63		
Police (2)	1,400.00	1,388.50		
Notices and Registration	800.00	703.00		
Miscellaneous Expense	1,700.00	1,359.10		
Beach Expansion From 1967	7,527.17	6,708.84		
Erosion Repair From 1967	600.00	243.61		
Mill Pond — Lighting and Snow Removal	2,000.00	1,620.57		

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Playground Development				
North Wayland	100.00			
Cochituate Junior High	100.00			
W. Plain Street Playground	23,500.00			
From 1967	23,403.71	15,692.52		
Little League				
Expense	2,500.00	2,478.38		
Lighting	400.00	315.25		
Swimming Instruction	3,950.00	3,795.00		
Plans for Beach House	2,000.00			
Construction — Tennis Courts (6)	25,000.00			
From "Reserve"	3,400.00	25,607.95		

PARK AND RECREATION — 1969
(Including Cemetery, Tree and Moth)

PARK AND RECREATION DEPARTMENT		
Salaries:		
Superintendent	$9,961.94	1
Foremen (2)	15,500.00	2
Labor (6 Permanent and 5 Temporary)	48,760.00	3
Repairs and Miscellaneous	6,300.00	4
Materials and Supplies		
Schools	4,000.00	5
Town Buildings (Cochituate and Library)	1,000.00	6
Cemeteries	1,400.00	7
Park Areas	400.00	8
Expense		
Fertilizer, etc.	4,000.00	9
Beach	2,050.00	10
New Lot Development		
Lakeview	2,000.00	11
North	1,000.00	12
New Equipment		
Truck	2,500.00	13
Tractor w/front end loader, York rake and rotary mower	8,000.00	14

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Turf Sweeper			1,700.00	15
Sod Cutter			700.00	16
Two-way Radios (2)			1,600.00	17
Miscellaneous Small Equipment			1,000.00	18
Travel and Dues (including out-of-state)			300.00	19
Hannah Williams Playground Building Demolition			700.00	20
Station Building — Painting			1,000.00	21
Lake Cochituate Beach				
Lifeguards (8)			7,800.00	22
Matrons (2)			1,400.00	23
Police (2)			2,000.00	24
Swimming Instruction			3,950.00	25
Beach Registration			800.00	26
Recreation				
Salaries:				
Recreation Specialists			4,318.00	27
Officials for Games			4,279.00	28
Playground Leaders (6)			1,500.00	29
Arts & Crafts Instructors			375.00	30
Supplies and Equipment (Including Little League)			4,300.00	31
Lighting			1,065.00	32
Band Concerts and Special Activities			500.00	33
Trees				
Trimming at Private Contract			10,000.00	34
Planting Trees			1,500.00	35
Moth				
Public Work Expense			3,000.00	36
Dutch Elm Expense			4,000.00	37

UNCLASSIFIED

Reserve Fund	$35,000.00	$34,883.32 (Trans.)	$35,000.00	1

Town and Finance Committee

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Reports	3,700.00	3,676.10	3,800.00	2
Memorial Day	950.00	929.54	950.00	3
Legion Post Quarters	600.00	600.00	600.00	4
Notice of Meetings	2,500.00			
From "Reserve"	861.00	3,361.00	900.00	5
Surety Bonds	700.00	696.00	800.00	6
Town Clocks	400.00	275.00	1,650.00	7
Insurance — General	34,831.00			
From Special Town Meeting	6,000.00	40,248.15	47,000.00	8
Insurance — 32B	42,000.00			
From Special Town Meeting	4,000.00	45,014.46	52,800.00	9
Purchase B. & M. Property — Wayland Square				
From 1967	2,500.00			
New Power and Light Committee				
From 1967	1,441.14			
Expense (Legislation)	600.00	489.64		
Legal Expense	2,500.00	705.41	4,000.00	10
Town Land Cleanup	2,000.00			
From "Reserve"	1,757.24	3,757.24	4,000.00	11
Purchase Newell Lots				
From 1967	1,500.00			
Purchase — Boston Edison — State Road West				
From 1967	3,000.00			
Lease — Hannah Williams Playground	1,000.00			
From 1967	250.01	333.34		
War Memorial				
From 1967	4,217.68	855.90		
Land for Dump — State Road				
From 1967	35,000.00			
Wayland-Sudbury Regional Refuse Disposal Committee				
From 1967	400.00			
Setting Bounds				
From 1967	250.00	250.00		

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
PURCHASE LAND — PEMBERTON ROAD				
From 1967	10,000.00	10,000.00		
PURCHASE NISBET LAND — DUDLEY ROAD	100.00			
ACCEPT VARIOUS ROADS — ART. 21, 1968 TOWN MEETING	60.00			
PURCHASE —				
HOAGLAND PROPERTY	22,000.00			
From Special Town Meeting	8,000.00			
PURCHASE — HANNAH WILLIAMS PLAYGROUND	20,000.00	17,916.67		
PURCHASE — DOYLE PROPERTY	2,500.00			
From Special Town Meeting	2,300.00	4,800.00		
PURCHASE LUPIEN — SYCAMORE ROAD				
From Special Town Meeting	4,500.00			
PURCHASE — WHITE PROPERTY				
From Special Town Meeting	3,500.00			
PURCHASE — LEARY PROPERTY				
From Special Town Meeting	4,500.00			
PURCHASE — TANSEY PROPERTY				
From Special Town Meeting	7,000.00	2,000.00		
PURCHASE LAND — OXBOW ROAD				
From Special Town Meeting	500.00			
PURCHASE LUPIEN — DUNSTER AVENUE				
From Special Town Meeting	4,500.00			
ACCEPT VARIOUS ROADS				
From Special Town Meeting	40.00			

PUBLIC SERVICE ENTERPRISES

WATER DEPARTMENT				
Salaries:				
Commissioners:				
Chairman	$75.00	$75.00	$75.00	1
Clerk	75.00	75.00	75.00	2
3rd Member	75.00	75.00	75.00	3
Superintendent	11,200.93	11,155.52		Art. 8
Labor	48,000.00	47,834.35		Art. 8

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Hydrant Rental	12,000.00	12,000.00	12,000.00	4
Maintenance	50,000.00	48,169.59		Art. 8
New Truck	3,000.00	2,511.14		Art. 8
Waterman Extensions —				
Existing Town Roads				
Refund Account	20,000.00			Art. 8
From 1967	28,077.71			
Deposit Account				
From 1967	23,186.09			
Old Conn. Path — Rice Road to Standpipe				
From 1967	20,000.00			
Oxbow Road				
From 1967	109.51			
Old Conn. Path				
From 1967	6,500.00			
New Well and Pump				
From 1967	1,604.42	1,146.11		
Water Easement — New Well Field off Stonebridge Road				
From 1967	1,000.00			
Purchase Pumping Equipment				
From 1967	13,786.03			
From Special Town Meeting	2,000.00	1,065.05		
New Well and Pumping Station off Riverview Road				
From 1967	49,322.45	4,476.80		
Betterment — Alpine	1,176.25	358.31		
Test Wells	10,000.00			
From Special Town Meeting	2,500.00	12,255.50		
Easement — Riverview Road	10.00			
From "Reserve"	90.00			

CEMETERY, TREE AND MOTH DEPARTMENT

CEMETERY		
Salaries:		
Superintendent (1/1-3/31/68)	$1,913.00	$1,913.00
Labor — Permanent Men	23,833.50	23,833.50
Maintenance		
Appropriation	2,000.00	1,993.10
Service	200.00	
North Cemetery		
Existing Lot Maintenance	300.00	42.50

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
New Lot Development	200.00			
From 1967	166.00			
South Cemetery				
Existing Lot Maintenance	100.00			
Lakeview Cemetery				
Existing Lot Maintenance	300.00	99.50		
Water Pipe				
From 1967	270.66			
New Lot Development	900.00			
From 1967	4,170.23	288.00		
Resetting Monuments	300.00			
Resealing Black Top				
From 1967	500.00			
Perpetual Care Funds Income				
Balance 1/1/68	8,706.82			
Income in 1968	3,625.38			
Parmenter Funds Income				
Balance 1/1/68	1,647.70			
Income in 1968	202.50	78.62		
TREE				
Trimming at Private Contract	10,000.00	9,996.20		
Planting Trees	3,000.00	2,154.17		
MOTH				
Public Work Expense	3,000.00	2,921.41		
Dutch Elm Expense	4,000.00	3,678.85		

MATURING DEBT AND INTEREST

INTEREST				
Miscellaneous	$21.25	$21.25	$21.25	1
Anticipation of Revenue	9,000.00			
From "Reserve"	8,076.36	17,076.36	30,000.00	2
Schools —				
$400,000 - 1948 - 2¼ - 20 yr.	450.00	450.00		
140,000 - 1949 - 1¾ - 20 yr.	131.25	131.25	43.75	3
210,000 - 1952 - 1.6 - 20 yr.	720.00	720.00	560.00	4
600,000 - 1954 - 2.2 - 20 yr.	4,290.00	4,290.00	3,630.00	5
150,000 - 1956 - 2½ - 15 yr.	875.00	875.00	625.00	6
600,000 - 1956 - 2½ - 20 yr.	6,375.00	6,375.00	5,625.00	7
62,000 - 1956 - 3.4 - 20 yr.	918.00	918.00	816.00	8
638,000 - 1956 - 3.4 - 20 yr.	9,792.00	9,792.00	8,704.00	9
1,175,000 - 1959 - 3.5 - 20 yr.	23,275.00	23,275.00	21,175.00	10
1,100,000 - 1960 - 3.6 - 20 yr.	24,750.00	24,750.00	22,770.00	11
200,000 - 1966 - 3¼ - 5 yr.	4,550.00	4,550.00	3,250.00	12

	1968 Appropriated	1968 Expended	1969 Recommended	Item No.
Water —				
150,000 - 1958 - 3.3 - 15 yr.	1,980.00	1,980.00	Art. 8	
Fire —				
60,000 - 1952 - 2.2 - 20 yr.	200.00	200.00	160.00	13
MATURING DEBT				
Schools —				
400,000 - 1948 - 2¼ - 20 yr.	20,000.00	20,000.00		
140,000 - 1949 - 1¾ - 20 yr.	5,000.00	5,000.00	5,000.00	14
210,000 - 1952 - 1.6 - 20 yr.	10,000.00	10,000.00	10,000.00	15
600,000 - 1954 - 2.2 - 20 yr.	30,000.00	30,000.00	30,000.00	16
150,000 - 1956 - 2½ - 15 yr.	10,000.00	10,000.00	10,000.00	17
600,000 - 1956 - 2½ - 20 yr.	30,000.00	30,000.00	30,000.00	18
62,000 - 1956 - 3.4 - 20 yr.	3,000.00	3,000.00	3,000.00	19
638,000 - 1956 - 3.4 - 20 yr.	32,000.00	32,000.00	32,000.00	20
1,175,000 - 1959 - 3.5 - 20 yr.	60,000.00	60,000.00	60,000.00	21
1,100,000 - 1960 - 3.6 - 20 yr.	55,000.00	55,000.00	55,000.00	22
200,000 - 1966 - 3¼ - 5 yr.	40,000.00	40,000.00	40,000.00	23
Water —				
150,000 - 1958 - 3.3 - 15 yr.	10,000.00	10,000.00	Art. 8	
Fire —				
60,000 - 1952 - 2.2 - 20 yr.	2,000.00	2,000.00	2,000.00	24

"COMMITTEE" MOTIONS

If compulsion to move for the appointment of a committee is felt during the Town Meeting, the following points should be covered in the motion:

1. What is the scope of the committee's purpose.
2. Who, if not the moving party, is to name the committee members, i. e., which Town official or body.
3. Where these members are to be selected from, i. e., what governmental and non-governmental groups are to be represented, and how many members shall be "at large."
4. How soon and often is the committee to meet, keeping in mind the practicalities of the situation.
5. When and how the committee is to report on its progress and conclusions.
6. Whether the committee shall terminate at a certain stated date, be subject to renewal by a named authority, or continue indefinitely.

It will ease the burden on Town officials, and offer many citizens an opportunity to serve their community, if motions are phased to call for representatives designated by given boards, rather than requiring that the committee be chosen from those boards. In this way, a board will have the option of selecting one of its members to serve directly, or appointing an interested and less obligated citizen to provide the liaison.